Case 2:05-cv-01861-JS-ARL Document 4 Filed 04/21/05 Page 1 of 1 PageID #: 17 UNITED STATES DISTRICT COURT

EASTERN DISTRICT OF NEW YORK

Website: <www.nyed.uscourts.gov>

ROBERT C. HEINEMANN CLERK OF THE COURT PLEASE REPLY TO:

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225 CADMAN PLAZA EAST
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■ LONG ISLAND COURTHOUSE 100 FEDERAL PLAZA CENTRAL ISLIP, NY 11722 (631) 712-6000

April 21, 2005

Michael J. Wang, M.D. 4 Chester St. South Setauket, NY 11720

In Re: 05-cv-1861 (JS)

Wang -v- US License Secretariat

05-cv-1862 (JS)

Wang -v- Ed. Commission

Dear Dr. Wang:

Pursuant to Rule 4 of the Federal Rules of Civil Procedure, as the plaintiff in the above action, you are responsible to serve the summons and complaint upon each of the defendants in the action. There are two ways to effect service.

You have already had a summons issued by the Clerk's office. You have 120 days from the date you filed your complaint to complete service of the summons and complaint and to file the proof of service with this Court. Personal service can be made by someone who is not a party to the action. Instructions for service are included.

Also included are the instructions and forms for waiver of service of summons. This is an alternate method of serving the complaint upon the defendant. If you have any questions, you can reach me at (631) 712-6063.

Very truly yours, Robert C. Heinemann Clerk of Court

By: <u>/s/ Lorraine Sapienza</u> Lorraine Sapienza

Pro Se Paralegal

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